

Fall CTE/Perkins Update Meeting

Bureau of Career and Technical Education
Division of Community Colleges



National/Statewide Projects Involving Iowa Department of Education CTE Staff

- **CTE Secondary Task Force**
- **Third-Party Certificate Data Exchange Project**
- **CTE's Place in the College and Career Ready Discussions**
- **Education Outcomes Research**
- **Intermediary Network Grants**

National/Statewide Projects Involving Iowa Department of Education CTE Staff

- **The NGA Grant**
- **Financial Literacy**
- **Online Safety Courses**
- **NAPE Equity/STEM Project**
- **Voluntary Framework for Accountability**

Bureau Updates

- Perkins Grants are in and Complete – Claims should be done quarterly
- Secondary CTE Reporting
- Perkins Food and Beverage Reminder
- Perkins Student Travel Reminder
- CTE/Perkins Leadership Development Program

Food and Beverages

- U.S. Department of Education Letter:

“Generally, there is a very high burden of proof to show that paying for food and beverages with Federal funds is necessary to meet the goals and objectives of a Federal Grant. When a grantee is hosting a meeting, the grantee should structure the agenda for the meeting so that there is time for participants to purchase their own food, beverages, and snacks.”

Food and Beverages

- U.S. Department of Education Letter Continued:

“In addition, when planning a meeting, grantees may want to consider a location in which participants have easy access to food and beverages.”

Food and Beverages

- U.S. Department of Education Letter Continued:
“While these determinations will be made on a case-by-case basis, and there may be some circumstances where the cost is permissible, it is likely that those circumstances will be rare. Grantees, therefore, will have to make a compelling case that the unique circumstances they have identified would justify these costs as reasonable and necessary.”

Perkins Student Travel

- After discussions with OCTAE in October, 2014 it has been determined that student transportation, lodging, and meals are not permissible uses of Perkins funds under EDGAR 403.71. Districts may not longer use Perkins allocations for these purposes. The Department will not approve claims submitted for student transportation, lodging and meal costs.

CTE/Perkins Leadership Development Program

- Mentors:

- Chad Blanchard, Grant Wood AEA
- Mitzi Chizek, Dallas Center Grimes
- Brad Colton, AEA 9
- Cathy Doorneweerd, West Lyon CSD
- Kristie Kruckman, Missouri Valley CSD
- Dennis March, Clarion-Goldfield-Dows
- Teresa Nook, Clarinda CSD

- Mentees:

- ✓ Gary Benda, Columbus CSD
- ✓ Nathan Carlson, Keota
- ✓ Tara Groester, Cedar Rapids
- ✓ Jon Muller, Pella
- ✓ Jordan Nelson, Collins-Maxwell
- ✓ Jennifer Boyd, Davenport
- ✓ Sherrie Zeutenhorst, Sheldon
- ✓ Cynthia Phillips, AHST
- ✓ Mike Weber, Boyer Valley
- ✓ Kevin Astor, Fort Dodge
- ✓ Brent Jorth, Webster City
- ✓ James Craig, Southwest Valley
- ✓ Lisa Spencer, Nishnabotna

Secondary CTE Reporting Application

Log in to the Department of Education A&A Account (i.e. Portal)

The main login form area has a blue background. At the top left is the Iowa Department of Education logo and the text "IOWA Department of Education". To the right is a banner image with the text "Leadership, Innovation and Service for IOWA.". Below the banner is the instruction "Enter your Account Id and Password and press sign in to continue.". There are two input fields: "Account ID:" with the example "pat.thieben@iowa.gov" and a clear button (x), and "Password:" with masked characters (dots). To the right of the input fields is a large green "Sign In" button. Below the "Sign In" button is a dashed box labeled "Account Details". At the bottom right are links for "What is A&A?", "Help", and "Report Issue to State Service Desk".

Account Id Examples

Public User Account Format:

firstname.lastname@iowaid

State Employee Account Format:

firstname.lastname@iowa.gov

*If you do not have an @iowa.gov account use your
State of Iowa employee email address.

Instructions:

1

Enter your email and the password you created and click the "Sign In" button.

Note

You can reset your password by clicking the Forgot Password button at the top of the page on the log in page.

If you do not have an A&A account, click on Create an Account at the top. You're A&A Administrator at your district will need to give you permission to the CTE portion.

Under EdInfo, Choose the Secondary CTE Reporting Application Link

Instructions:



2

Click on EdInfo

3

Choose Secondary
CTE Reporting
Application

Viewing the Program Page

Year: 2015 District:





















Patricia Thieben Portal Logout

Programs

[Shared Courses](#) [Reports](#) [District Contacts](#) [DE Contacts](#)

There are fewer than 4 programs selected as Chapter 12 programs, please review.
less than 75% none defined as POS

[+Add Program](#)

Chap 12	Service Area	Career Cluster	CIP Number	CIP Title	Program Units	Actions
<input type="checkbox"/>	Agriculture	Agriculture, Food and Natural Resources	0101000000	Agricultural Business and Management.	0.00	   
<input type="checkbox"/>	Business	Business, Management and Administration	5203020100	Accounting Technology/Technician and Bookkeeping.	0.00	   
<input type="checkbox"/>	Family & Consumer Sciences	Human Services	1901000000	FAMILY AND CONSUMER SCIENCES	0.00	   
<input type="checkbox"/>	Health Science	Health Science	5100000000	HEALTH SERVICES/ALLIED HEALTH/HEALTH SCIENCES, GENERAL	0.00	   
<input type="checkbox"/>	Industrial Technology	Manufacturing	4805080000	Welding Technology/Welder.	0.00	   

System Due Dates

<u>Courses in a program</u>	<u>Student Data</u>	<u>State Fiscal Assignment</u>	<u>Program updates</u>	<u>Program of Study</u>
Jan 31st	June 15th	July 31st	Aug 1	Sept 1

4

When you enter the Reporting Application, you will see your programs

5

Note that instead of Sections you will find ICONS on the right hand side that will guide you through your reporting.

Understanding the New Reporting Application

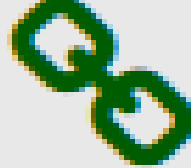
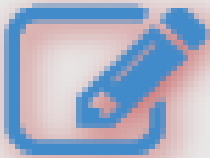
Courses in a
program

Students

Edit
Programs

State
Assistance

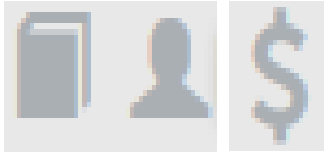
Program of
Study



6

At the left, you will find an explanation of the ICONS. Each of the ICONS turns a special color to show you where they are in the process:

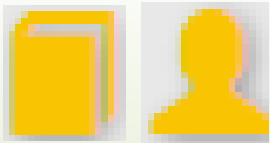
Secondary CTE Reporting Application - Icon Color Coding



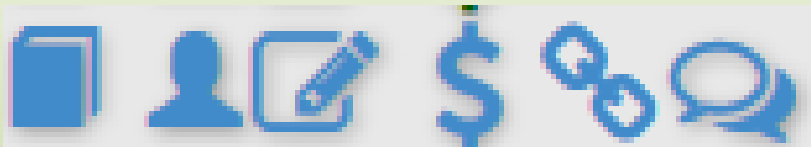
Grey icon indicates the section is not open for updates.



Green icon indicates the section requires district action.



Yellow icon indicates that the section requires state action.



Blue icon indicates the section is complete.

Program Improvement Plan



Iowa Department of Education – Division of Community Colleges/Bureau of Career and Technical Education

Program Improvement Plan Template

Please complete the Program Improvement Plan template on the following page. Convene a committee to review data, along with formative and summative assessments to identify root causes, and subsequent strategies to develop a Program Improvement Plan and a Self-Assessment Plan for each Core Performance Indicator that the district/consortium did not meet agreed upon performance levels.

The template on the following page is keyed to the following tasks:

- I.** List the participants/stakeholders that were involved in developing the Program Improvement Plan.
- II.** Review performance results and targets. Identify what data was included in the review process.
- III.** Identify root cause(s)/challenge(s).
- IV.** Develop strategies/activities that could address the root cause(s)/challenge(s).
- V.** Describe implementation of strategies/activities, including person responsible and resources allocated.
- VI.** Explain the process to be used for monitoring/assessing implementation and outcomes – formative and summative.
- VII.** Describe what will be included in the Results report – including review/recommendation(s) for follow-up – next iteration.

Note: Perkins Local Recipient Grant Coordinator should monitor the Program Improvement Plan at least quarterly.

Attach this Program Improvement Plan to your Perkins Application at IowaGrants.gov upon submitting grant application.

If you have any questions or need assistance, please contact your Iowa Department of Education CTE Perkins consultant.

Please use one template to develop an Improvement Plan required for Each Core Indicator of Performance, as required.

CTE Perkins Improvement Plan

COMMUNITY COLLEGE/DISTRICT/CONSORTIUM: _____

CORE PERFORMANCE INDICATOR: _____

IMPROVEMENT GOAL:

CHECK ALL THAT APPLY: CLUSTER ☐ DISTRICT ☐ CONSORTIUM ☐ PROGRAM ☐ SUBPOP. ☐

SUBPOP FOCUS:

PERKINS GRANT ACTIVITY:

I. LIST THE PARTICIPANTS/STAKEHOLDERS THAT WERE INVOLVED IN DEVELOPING THE PROGRAM IMPROVEMENT PLAN.

II. IDENTIFY WHAT DATA WAS INCLUDED IN THE REVIEW PROCESS.

III. IDENTIFY ROOT CAUSE(S)/CHALLENGE(S).

IV. DEVELOP STRATEGIES/ACTIVITIES THAT COULD ADDRESS THE ROOT CAUSE(S)/CHALLENGE(S)

V. DESCRIBE STRATEGIES USE (A-E) - ACTION STEPS USE (1,2,3..)

**BEGIN
DATE**

**END
DATE**

**RESOURCES
(FUNDS, PEOPLE, OTHER)**

**PERSON
ACCOUNTABLE**

VI. EXPLAIN THE PROCESS TO BE USED FOR MONITORING/ASSESSING IMPLEMENTATION AND OUTCOMES – FORMATIVE AND SUMMATIVE.

A.

1.
2.
3.

•
•
•
•

•
•

B.

1.
2.
3.

•
•
•

•
•

VII. DESCRIBE WHAT WILL BE INCLUDED IN THE RESULTS REPORT – INCLUDING REVIEW/RECOMMENDATION(S) FOR FOLLOW-UP – NEXT ITERATION.

Completed form should be attached to Community College/District/Consortium Perkins Application.

CTE Task Force

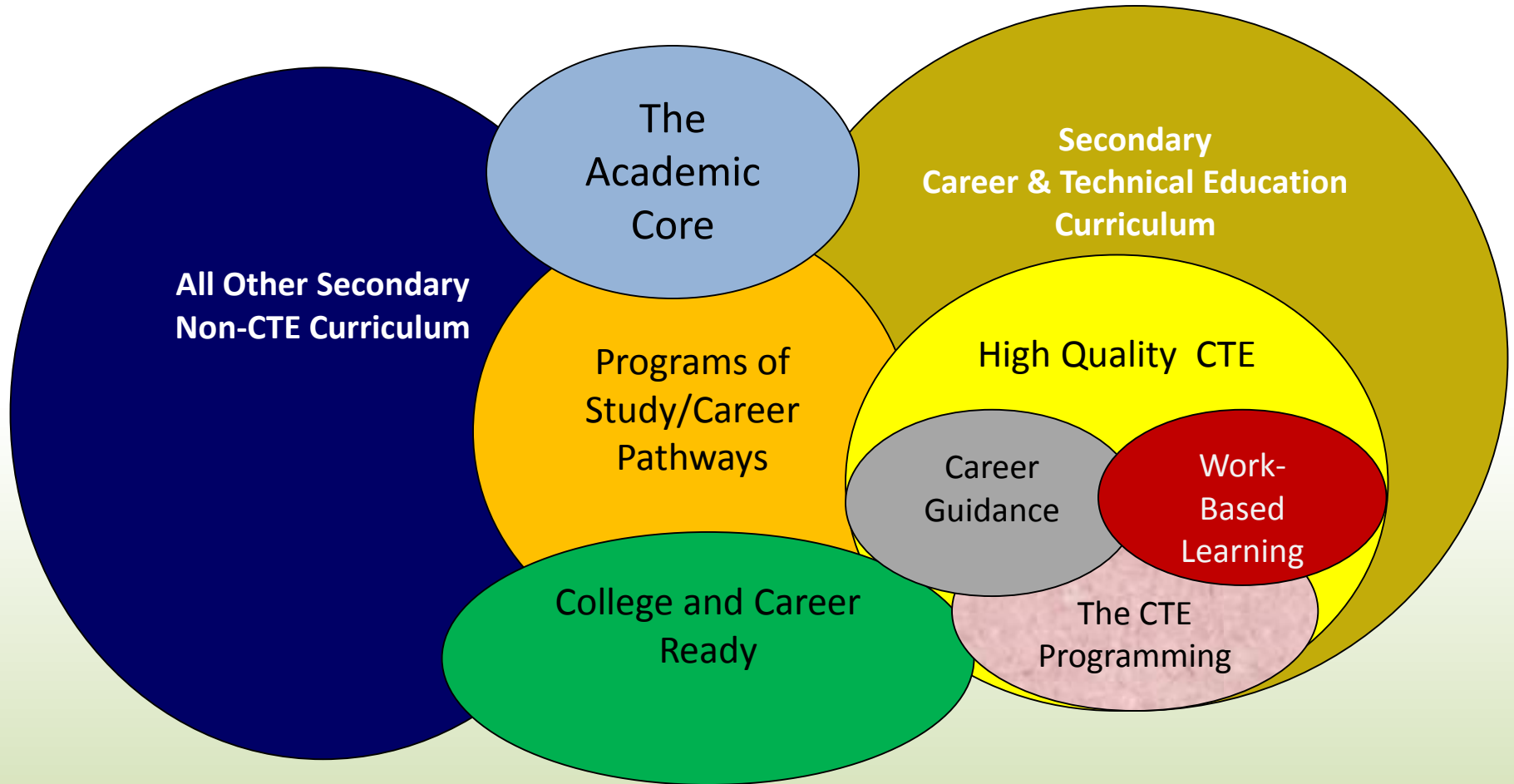
(CTE) Task Force:

An Update on Organization, Operation, and Outcomes

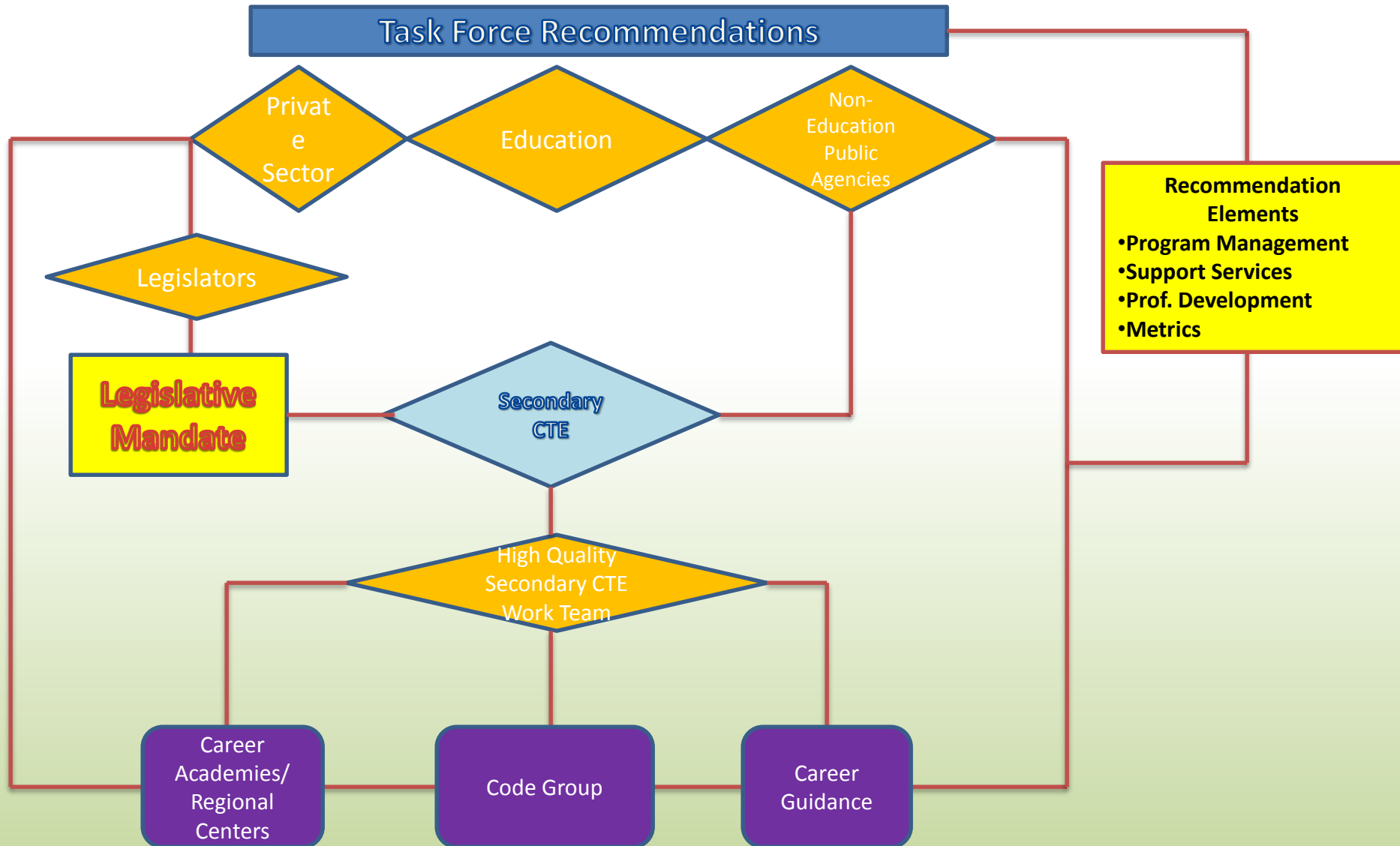
- The Secondary CTE Task Force has:
 - A core set of recommendations are to be submitted to the Iowa Legislature prior to the 2016 legislative session.
 - To date, the task force has discussed and finalized a revised draft definition for career academies, and explored recommendations related to career guidance and the replacement of the I Have a Plan Iowa (IHAPI) software system.
 - In addition to career guidance and regional centers, points of discussion have included Intermediary Networks, Career Pathways, CTE instructor training/licensure/professional development, and other policy measures.

Five Draft Recommendations have been proposed and the intent of which would be to ensure equitable access to high-quality CTE programming for all students across the state.

The “New” 21st Century Secondary CTE: The Basic Elements for the CTE of Tomorrow



Task Force Organization, Operation, and Outcomes: A Process Flow Diagram

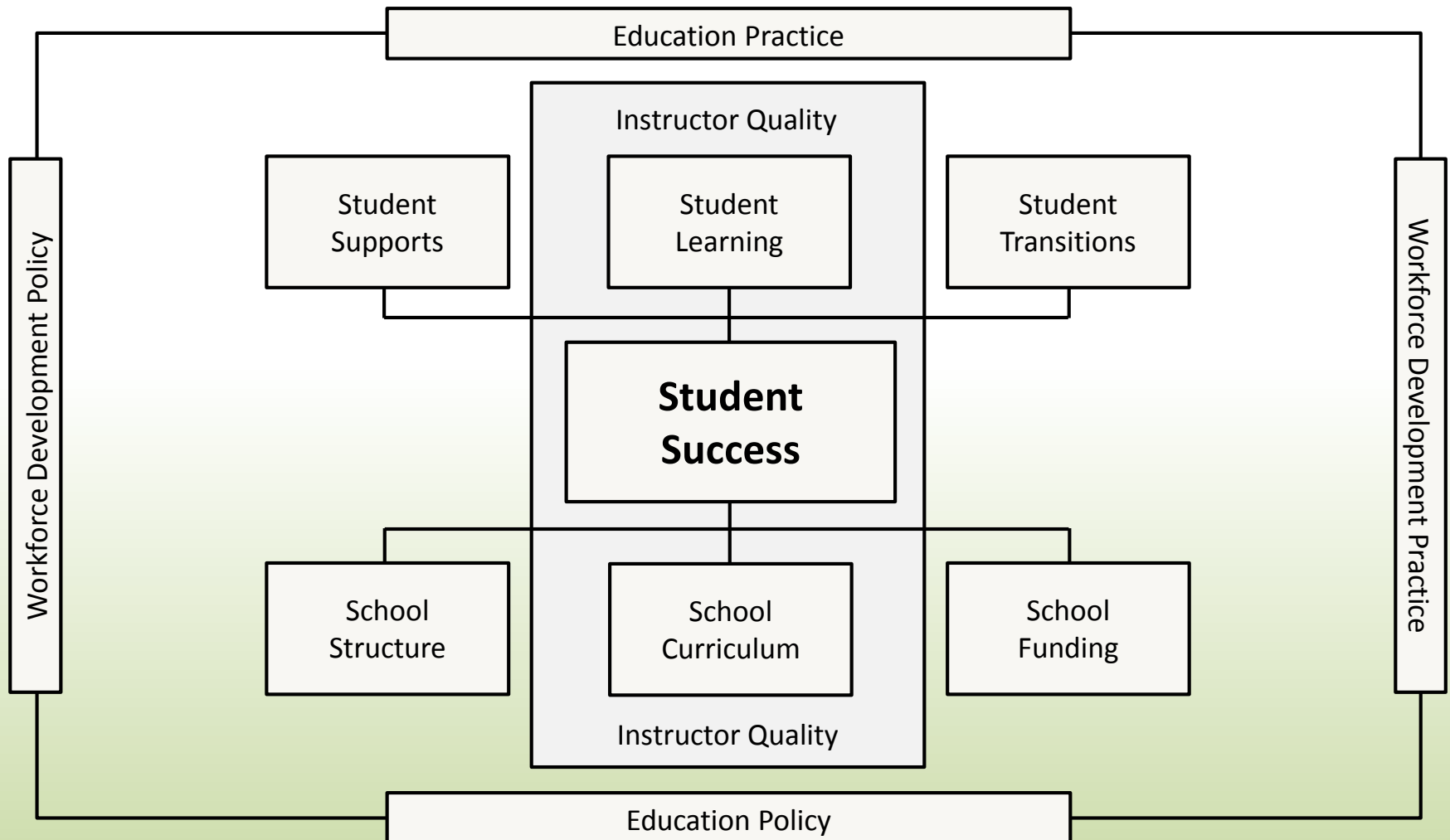


High Quality Secondary CTE: A Possible Definition (as presented by CTE Taskforce)

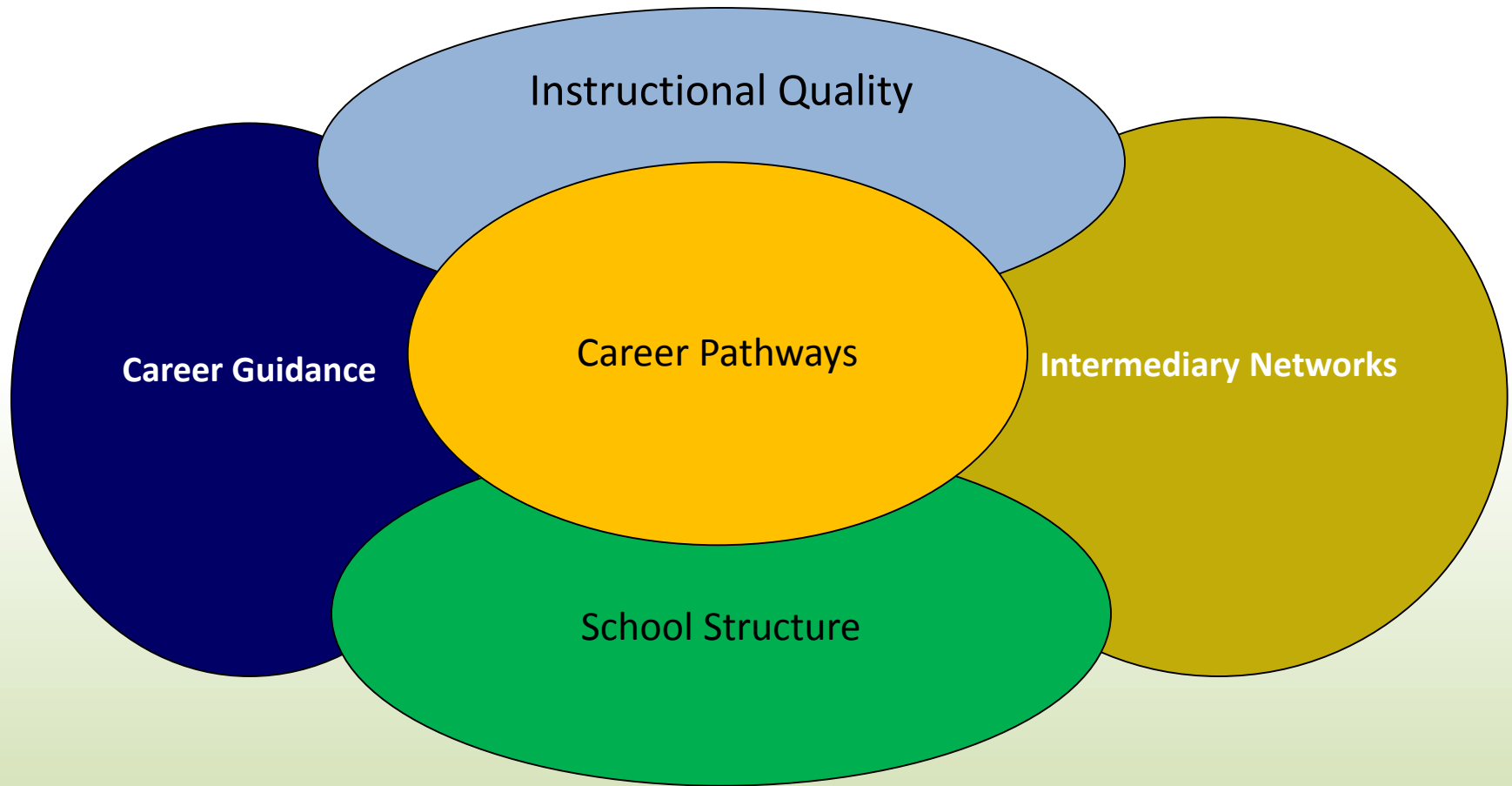
A high quality CTE program is defined as a structured curriculum that includes academic and technical courses within specific career pathways leading to students graduating from high school career and college ready. Such high quality CTE programs prepare high school graduates for education and training leading to a postsecondary certificate, diploma, degree, or industry-recognized credential tied to high demand career opportunities.

Goal: *A comprehensive career pathway system will afford every student the opportunity to explore and pursue career and college learning opportunities*

Suggested Framework for Recommendations



CTE Task Force Recommendation Categories: How They Relate?



Task Force Membership and Recommendation Subgroups

Intermediary Networks	Career Pathways	Instructor Supports/Training	School Structure
Rachel Geilenfeld	Kathy Nacos-Burds	D.T. Magee	Chris Duree
Dana Lampe	Mary Bontrager	Vicky Rossander	Murray Fenn
Elliot Smith	Julie Rosin	Lisa Stange	Greg Dufoe
Ed Wallace	Karrie Abbott	Jeff Weld	Scott Fortune
Jennifer Meier	Randy Mead	Mark Chelgren	Josh Byrnes
Ken Sagar	Jerry Kearns	Pradeep Kotamraju	Matt Bruinekool
Brian Schoenjahn	Steve Ovel	Pat Thieben	Jeremy Varner
Kelli Diemer	Dave Bunting		Del Hoover
Amy Vybiral	Eric St. Clair		

Draft Recommendations

- Recommendation 1: **Career Guidance**

Promote career and college readiness through thoughtful career guidance and purposeful academic and technical planning practices.

- Recommendation 2: **High Quality Secondary CTE Programming**

Provide a high-quality, integrated CTE programming comprised of secondary exploratory and transitory coursework to prepare students for higher-level, specialized academic and technical training.

- Recommendation 3: **Work-Based Learning**

Afford students the opportunity to access a spectrum of high-quality work-based learning experiences through a coherent delivery system which streamlines and leverages existing initiatives.

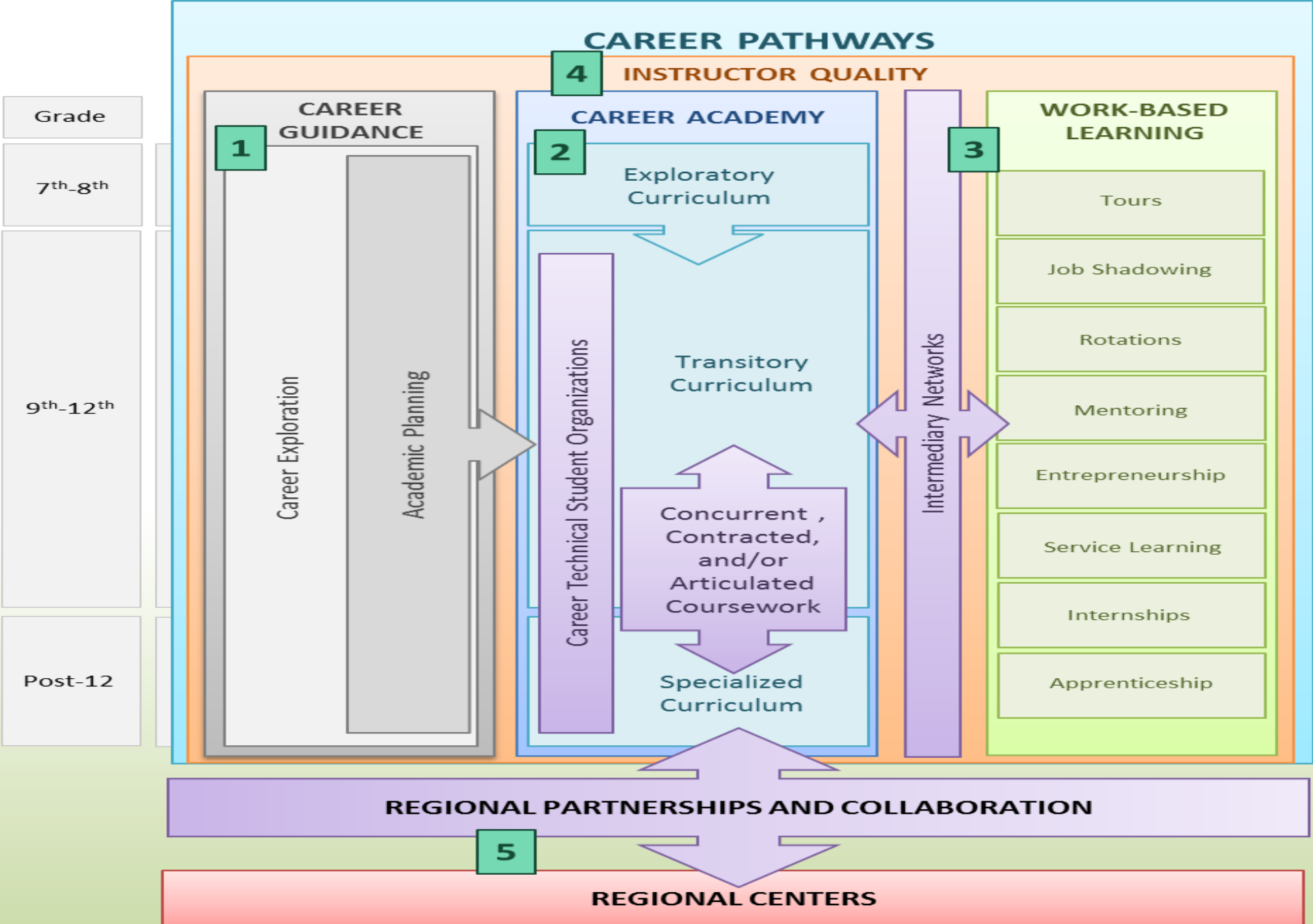
Draft Recommendations

- Recommendation 4: **CTE Teacher Development**

Address the shortage of qualified career and technical instructors by expanding opportunities to obtain academic and technical training in licensure areas and examining preservice preparation and licensure practices to remove barriers for horizontal and vertical career advancement for individuals within the profession.

- Recommendation 5: **Regional Partnerships and Collaboration**

Through collaboration and regional partnerships, provide for increased and equitable access to high-quality CTE through a statewide system of regional centers.



Moving Forward

As suggested by the Task Force:

- Implementing the proposed recommendations requires granting the State Board of Education administrative authority to suggest changes to the Iowa Code, and associated rule making
- Secondary CTE should be planned at the regional level to take full advantage of the proposed recommendations

Moving Forward

- Whereas each recommendation is individually able to stand on its own, when taken together, the five recommendations point secondary CTE in Iowa in a new and innovative direction by ensuring access to high-quality CTE programming for all students across the state.

Data Dashboard

Data Dashboard Training Update

- Completed second phase of training in September
- Addressed updates and recommendations from initial training
- Proposed Modified Program Improvement Process for Equity Training
 1. Organize a PIPE-STEM team (administrators, IR, coordinators, counselors and CTE faculty)
 2. Explore data
 3. Discover root causes
 4. Select solutions/strategies
 5. Act by implementing research-based interventions

PIPE-STEM Work Plan

- Planning meeting
- PIPE-STEM Orientation Webinar
- Program Improvement Process for Equity Training (1.5 days)
- Technical Assistance
- Showcase at IACTE

Proposed Training Dates

- 1.5 days of face-to-face training:
 - Tues, 12/15 and Wed, 12/16 or
 - Tues, 1/12 and Wed, 1/13
- Survey Monkey
- Travel reimbursements

*Bureau of Career and Technical Education
Division of Community Colleges*

Pradeep Kotamraju, Bureau Chief
515-281-4716
Pat Thieben, Administrative
Consultant
515-281-4707



More information is available on the
Iowa Department of Education's website.

www.educateiowa.gov

